

TO: James L. App, City Manager
FROM: Mike Compton, Director of Administrative Services
SUBJECT: Surplus Property Declaration
DATE: October 18, 2005

Needs: For the City Council to adopt a resolution declaring certain City equipment as surplus and authorizing its disposal in the manner described below.

Facts:

1. The current budget and the adopted equipment replacement program provides resources to replace vehicles, certain heavy equipment and office equipment on a set schedule.
2. The age and maintenance/repair costs of the surplus equipment makes it 'cost ineffective' to use the equipment in a different capacity or department.
3. To dispose of property scheduled to be replaced, the Council must declare said equipment as surplus.
4. The funds generated from the sale of surplus property would be deposited into the Equipment Replacement Fund (except for enterprise equipment which is deposited back into the applicable enterprise fund).

Analysis
and
Conclusion:

Before the City may dispose of un-needed property, the City must first declare said property as surplus.

The City disposes of surplus vehicles and heavy equipment by public auction while office equipment is first made available to City staff at market value as set by IT staff.

Fiscal
Impact:

It is estimated that the sale of surplus property would generate about \$25,000 for the City.

Options:

- a.** Adopt Resolution No. 05-xx declaring certain City property as surplus and approving the method of disposal as identified therein; or
- b.** Amend, modify, or reject the above option.

RESOLUTION NO. 05-

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City is purchasing various vehicles and equipment per Council budgetary authorization and replacement schedules; and

WHEREAS, the City no longer has a need or use for the vehicles being replaced; and

WHEREAS, it is highly desirable to sell the surplus equipment for the highest return possible.

THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the City property identified in the attached Exhibit "A" are declared surplus and are to be sold by public auction except that computer equipment shall be first made available to City staff at fair market value; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 18th day of October 2005 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Frank Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk

City of Paso Robles
Schedule of Surplus Property

Year/Model	Unit#	Description
1999 Ford El Dorado	12	Transit Bus
1997 Ford Taurus	645	Staff Sedan
1997 Ford Taurus	646	Staff Sedan
1997 Ford Taurus	647	Staff Sedan
1999 Mercury Grand Marquis	651	Staff Sedan
1999 Mercury Sable	652	Staff Sedan
1999 Mercury Sable	653	Staff Sedan
1999 Mercury Sable	654	Staff Sedan
2003 Ford Crown Victoria	665	Patrol Sedan
2003 Ford Crown Victoria	667	Patrol Sedan
2003 Ford Crown Victoria	668	Patrol Sedan
2003 Ford Crown Victoria	669	Patrol Sedan
2003 Ford Crown Victoria	670	Patrol Sedan
1999 Harley Davidson	650	Traffic Cycle
1987 Chevrolet	200	Fire Pumper Truck
1989 Chevrolet	207	Crew Cab P/U 4WH Drive
1986 GMC	208	Fire Pumper Truck
1995 GMC Sierra	322	3/4 ton P/U Utility bed
1995 GMC Sierra	323	3/4 ton P/U Utility bed
1995 GMC	324	3/4 ton P/U w/utility bed and rack
1985 Ford/Aquatech	502	Mechanical Rodder/Sewer Cleaner
1995 Ford	518	1/2 ton Service truck
1989 Ramra	569	Equipment Trailer
Compaq PII	(1)	PC, Desktop
Compaq Celeron 700 mhz	(8)	PC, Desktop
Compaq PIII 733 mhz	(6)	PC, Desktop
HP Vectra 400 1 ghz	(2)	PC, Desktop
HP Vectra 420 1.7 ghz	(5)	PC, Desktop
Compaq 17"	(8)	Monitor, Black
Compaq 17"	(6)	Monitor, Multi-media
NEC 19"	(7)	Monitor
Viewsonic 20"	(1)	Monitor
IBM 15"	(1)	Monitor, LCD
Modular Office Unit	(1)	24'x40' 2 piece unit w/2 offices & restroom & HVAC system
Card File		Two stackable wooden 15 card file cabinets w/base to top